

3-26-1974

## Board of Trustees Ad Hoc Committee March 26, 1974

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UNIVERSITY OF MAINE  
APPROVED BY THE BOARD OF TRUSTEES BOARD OF TRUSTEES

Date September 25, 1974  
By: Margaret R. Dexter, Clerk

March 26, 1974  
Bangor, Maine

Ad Hoc Committee - Trustee Responsibility and  
Accountability

PRESENT: Chairman Jean Sampson, Kenneth H. Ramage, Stanley J. Evans, Lawrence M. Cutler, Stephen T. Hughes. Staff: Donald R. McNeil, Stanley L. Freeman, Sally V. Holm, Paul C. Dunham, and Kenneth T. Winters.

Mrs. Sampson opened the meeting of the ad hoc committee on Trustee Responsibility and Accountability.

By-Laws Change. A proposal to effect a change in the by-laws making meetings of the Executive Committee public was discussed. There was consensus that a Board vote on the amendment to the by-laws should be deferred.

Public Notice Policy. Announcements of public meetings to the press, although not required by the right-to-know law, laws governing the University or by-laws of the Board, <sup>were</sup> discussed and there was consensus that the press should be informed of all public meetings.

Personnel Paper - Part II. The Committee agreed to recommend the second part of the personnel paper for acceptance by the Board March 27, 1974.

Codification of Policy and Procedure. It was decided that Mr. Dunham would continue to work on a codification of policy and procedure for the University and that the Clerk would continue to provide policy decisions from the records of the Board.

Machias Visit. The Committee considered a visit to Machias May 2 and 3 and outlined plans for the visit to include dinner with members of the community, including Indians and the labor force, meeting with students, faculty and administration and a walking tour of the campus.

Clerk. Discussion of the reporting responsibility of the Clerk of the Board and to whom the Clerk is directly responsible was deferred to the next meeting, as was the position of the auditor.

Final Report. The format for the final report will be discussed at the next meeting.

Adjournment.

Margaret R. Dexter  
Clerk, Board of Trustees